

ACTION ITEMS FROM RIDE LEADERS MEETING ON 1ST MARCH 2022

	Topic	Item	Action & Action By	Status
	RIDES PROGRAMME			
RP11	On the Road Signing and Calls	<p>Need Improvements in the way we do on-the-road signing and calling to the group</p> <p>Particularly so for Hearing Impaired Riders.</p>	<p><i>Continuation of RP11 from previous minutes...</i></p> <p>Group Riding signals set out on the website – https://coventryctc.org.uk/advice-signalling</p> <p>Ride Leaders to identify any issues with the website information...then Bob Tinley to send out a pointer via the Bulletin</p>	
RP14	Backmarkers	More consistent use of Backmarkers – and they should be more active		
RP15	On the road 'Rules'	<p>Need more guidance to our Ride Leaders as to what the 'on-the-road' guidelines are.</p> <p>Apparently Laterne Rouge have produced a video ?</p>	Marina and Andy	
RP16	Ride Planning Horizon	Would like to push out the Ride Programme to 6 weeks	Nigel and Bob	
RP17	Short Rides	Can more Ride Leaders put in to do some additional Short Rides	All	
RP18	Chasing when Rides needed in the Programme	Nigel has agreed to be the chaser when there is a need to fill slots in the Programme	Nigel	
RP19	Spreading the load	Ride Leaders to try to lead at least one ride per month	All	

RP20	Thursday Rides	Nigel will attempt to plan a Thursday Ride if there is no Tuesday Ride	Nigel	
RP21	New Rider 'stickability'	Concerned that we are generating new riders to come along to our rides but they do not return after doing one or two rides with us.	George to investigate	
RP22	Is there a demand for 'Coaching' Rides?	Maybe for next Winter	Andy Gilbert to carry on for the moment. Maybe look again as we approach Winter	
TRAINING & SUPPORT				
TS4	First Aid course for Ride Leaders	First Aid course identified. Need to make final booking arrangements	<i>Continuation of TS4 from previous meeting</i> Vicky Palethorpe to move forward with March 20 th or April 30th	
TS5	Communications	Need better communications between Ride Leaders	Vicky	

ARCHIVE OF ACTION ITEMS FROM PREVIOUS MEETINGS

	Topic	Item	Action & Action By	Status
	RIDES PROGRAMME			
RP1	Ride Programme on the Website	Now have a 'Read-only' copy of the Ride Planner on the website to give our member a reasonable outlook of upcoming rides, riding events and Tours.	https://coventryctc.org.uk/rides-programme	Done – included in the 'Whats On' section
RP2	Ride Meetup	Agreed to revert to single time (09.15) and Single location (WMP P&R) from this Weekend. Also agreed to retain the current Booking mechanism.	Rides Planner to be modified by Alan Jelley	Done – Planner modified
RP3	Mix of Rides – is it still appropriate with our Rider Profile?	Even though we have a new cohort of Riders it was acknowledge that we are still primarily a Social / Recreational riding group and it was agreed that our current profile of Short, Intermediate & Long Rides is still appropriate	No action required	Done – current rides carried over
RP4	Monthly New Rider and Womens Rides	Agreed to schedule a New Rider sessions on 1 st Sunday of Month, and Womens Ride on 3 rd Sunday of Month	Rides Planner to be modified by Alan Jelley for these monthly rides starting from the beginning of December	Done – Planner modified
RP5	Offroad Rides and Drive & Cycle Rides	Agreed that Ride Leaders can schedule both of them in the Rides Planner as and when they are prepared to offer.	Individual Ride leaders	Done - Communicated via this document
RP6	Concern that not enough rides going North.	Acknowledge that to get to	Ride Leaders can use the option to	Done -Communicated via this

		the north of the area from WMP is quite challenging. Thought is that it is not set in stone that rides have always to start from WMP, and it is possible for a Ride Leader to schedule a ride to start at a location away from WMP	start away from WMP as and when they feel appropriate and with sufficient notice for potential participants to be well aware. Ride Leaders could look at our Tuesday rides for examples https://coventryctc.org.uk/sample-routes https://coventryctc.org.uk/routes-library Can discuss with Alan	document
RP7	Shona Hudson does not want to lead rides out of and into WMP	Could use the Alan Jelley's Drive and Cycle routes, or could possibly use the Tuesday Rides as a basis	As above - Shona and Alan to discuss	1/11 – Chaser sent Shona, Vicky and Alan looking at options
RP8	Martin Lee would like some hillier routes !!	Somewhat dependent upon what Ride Leaders are prepared to offer	Alan Jelley has some ideas for rides around Burton Dassett/ Edge Hill / Sunrising / Tysoe which could be appropriate. Could ask some of the experienced ride leaders for suggestion. Martin to discuss with Alan	Done - Climbing routes identified by Bob and Alan and sent to Martin
RP9	There are lots of things, including telephone numbers, equipment, etc. that could be communicated via pre-Ride emails	Could we develop a standardised Ride Briefing email	Vicky Palethorpe to prepare a draft for review	1/11 – Chaser sent 18/11 - this is proving more complex than i thought. and i haven't had time may do tomorrow
RP10	Different Ride Leaders feel comfortable with different styles of on-road group behaviour	Each Ride Leader has the ability to communicate in a pre-ride email or in a briefing at the Meet point what their expectation is on how riders on their ride should conduct themselves on the road	Each Ride Leader will have their own approach to communicating their on-road standards. Any issues of non-compliance to be discussed with Alan Jelley &/or Vicky Palethorpe.	Done - Communicated via this document
RP11	We do not have a common approach to on-	This would be really useful	Dave and Margaret Hearn to have a	1/11 – Chaser sent

	road signalling	and safer if the signalling across the whole club was uniform	go at identifying what they believe the standard signalling should be. This can then be reviewed by the RL group. When agreed can be communicated to the whole club.	Group Riding signals set out on the website – https://coventryctc.org.uk/advice-signalling Ride Leaders to identify any issues with the website information...then Bob Tinley to send out a pointer via the Bulletin
RP12	Could do with some updates on the availability of Cafes	Can we refresh out current Cafe finder ?	George Riches to look at updating our current Cafe finder.	1/11 – Ongoing George has indicated that it is something that it is something that RLs could update themselves . He will look at the details in December
PROGRAMME FOR NEW RIDERS				
NR1	We need to comprehensive approach to providing a package of rides in support for New and Improving Riders	This is a significant new initiative within the remit of the Ride Leader group but beyond the scope of this meeting (other than us having included a Monthly Introductory ride on the 1 st Sunday)	Recommend to establish a working group. Volunteering to be part of the Working group are – <ul style="list-style-type: none"> • Helen Tolley • Martin Lee • Paul Whateley • Andy Gilbert • Vicky Palethorpe • Marina Friend 	1/11 – Chaser sent
NR2	Lets Ride is a very good option for attracting new Riders	We should advertise our monthly 10mi New Riders rides on the Let's Ride website,	George has agreed to do this <ul style="list-style-type: none"> - a RL would need to pass their ride details to George. It would be also helpful to include a short route description to highlight some interesting points of the route which could attract the riders; - a RL will be able to see the bookings 	

			and communicate with the riders by messaging via the Let's ride website. (There is also the option to access the riders' phone numbers or e-mails, and their ICE numbers; - there is a small amount of admin to do after the ride.	
	TRAINING & SUPPORT			
TS1	Ride Leader Handbook	Not everyone is aware of the Cycling UK RL Handbook, and all the other good stuff for RLs on the Cycling UK website	Alan Jelley to add link to the Cycling UK RL Toolkit in our own Ride Leader Toolkit on the Website. https://coventryctc.org.uk/ride-leader-toolkit	Done – website updated
TS2	British Cycling Ride Leader Training and Breeze Rides	Loots of good advice and a formal training scheme for Ride Leaders	Alan Jelley to add link to the British Cycling information in our own Ride Leader Toolkit on the Website. https://coventryctc.org.uk/ride-leader-toolkit	Done – website updated
TS3	Breeze Compliant Rides	Is there an option for Trained Breeze Ride Leaders to identify a compliant ride they might lead with us as a 'Breeze Ride' to aid their accreditation ?	In principle we do not have an issue. Each Breeze Ride leader can 'design' and execute their ride to be Breeze compliant, and can indicate this in the Ride Planner.	Done - Communicated via this document
TS4	First Aid	A consensus that having first aid training would be really useful. Bob Tinley concerned as to the costs	Alan Jelley to take to the main Club Committee in November.	Done – added to the Agenda for the Committee meeting on the 17 th November
	TOURS PROGRAMME			
TP1	Advice for Tour Leaders	We have an outline of information for planning and leading a tour, and examples of previous tour	https://coventryctc.org.uk/tour-planning https://coventryctc.org.uk/repository-	Done - Communicated via this document

		plans	of-previous-tour-plans-and-reports	
TP2	Advice to Tour Participants	Tour Leaders should provide Tour Participants with a package of advice and guidance particular to your 'style' of tour. Maybe also support with an individual WhatsApp group for people to share ideas	Action by each Tour Leader	Done - Communicated via this document
TP3	Tour Programme	Nigel Hickman looking at options for a short moving on tour to Northamptonshire & Leicestershire in early April	Nigel to work on a proposal	1/11 - Ongoing - Review progress at the next meeting
		Paul Whateley looking at a Weekend Single Centre Tour on the Isle of Wight in June.	Paul to work on a proposal	1/11 - Ongoing - Review progress at the next meeting
		Womens Group looking at a Tour in July –	Vicky / Marina / Helen to work on a proposal	1/11 - Ongoing - Review progress at the next meeting
TP4	Maintain the Tour Programme	Add to these provisional tours to the 2022 Tour Schedule. Also Tours now included in the Ride Planner spreadsheet	Alan Jelley to update website https://coventryctc.org.uk/2022-tour-programme	Done – website updated
OTHER ITEMS				
OI1	Would like to see more Social Events	Outside of the Ride Leader group remit but will recommend to Main Committee	Alan Jelley & Vicky Palethorpe to take to Main Committee	Done – added to the Agenda for the Committee meeting on the 17 th November
OI2	Would like to do Treasure Hunts	Outside of the Ride Leader group remit but will recommend to Main Committee	Alan Jelley and Vicky Palethorpe to take to Main Committee	Done – added to the Agenda for the Committee meeting on the 17 th November

OI3	September 100km Ride	Lots of commendation about the organisation of the last 100km ride. However a suggestion that might like to go to a 'Catering Lite' approach !	Bob Tinley to consider	Done – Communicated via this document
OI4	Bike Week 2022	Could do with making an early start on planning for Bike Week 2022 And carry over some of the great ideas from 2021 such as Peter's 100m-in-a-week Challenge.	Vicky and Alan to look at in early 2022	1/11 - Ongoing Review progress at the next meeting
OI5	Followon Meeting ?	Proposed to repeat this meeting on a quarterly basis.	Alan and Vicky to propose dates	Done – proposed for 25 th January