

MINUTES OF CTC Coventry MAIN COMMITTEE Meeting. May 3rd 2023 at Bobs home

	TOPIC	ACTION AND ACTION BY	STATUS
1	Attending and apologies	ATTENDEES Bob Tinley, Roy Bhakta, Sak Wathanasin, Pip Milton, George Riches, Vicky Palethorpe, Nigel Hickman By Zoom Keith Jeacock , Dave Hearn, Alan Jelley, Mike Thomas, APOLOGIES Marina Field, Shona Hudson Roy was welcomed to the Committee having been co-opted since the AGM, to join as part of the Safeguarding Team	
2	Meeting minutes	Last meeting Minutes Read and corrected before meeting, matters arising Check report promised from Shona. George to prepare GDPR statement	VP to check with SH VP to re publish minutes
3	AGM Minutes	AGM minutes circulated to committee: Decision to send years collection to Air Ambulance to be added and typos addressed. Need to action Rugby CTC Information to Bulletin and Website	VP to initiate Keith to send 2022-23 collections to Air Ambulance
4	Updates from Officers Group (Chair, Sec, Registration, Welfare)	Vicky reported Survey and Volunteer Register updated for Cycling UK Annual returns sent in. Keith to send Finance report when audited to Cycling UK VP to send written reports from AGM as additional information to Cycling UK Welfare. No incidents to report.	KP. VP to action Shona to write statement on how we comply with Cycling UK procedures
5	On the Bike Activity Group	20 attended Majorca tour. Majorca 24 in the pipeline. One night camping event: being set up by Nigel for early June . Some rides in weekly programme low attendance. Completing the rides programme: Some ride leaders not offering rides, rides only short time ahead. Issue with pop up groups: selective invites? Discussion how do we ensure that all groups are recorded and comply with ethos, are AA collections made? 100km 12 signed up, need to chivvy riders Tours: 3 in June this year!! On the bike group to oversee next years programme and invite proposals tours for 2024 , by October 23	Bob and Nigel to meet with Marina to set up group and progress these issues. Pip and Vicky to promote on womens WhatsApp
6	Off The Bike Activity Group	Dave has this years service in Hand. But needs to recruit first aider. Dave Keith and Vicky to meet after Meriden to set up an event handbook with contacts, for future reference by anyone, not just Dave. Dave has proposals for 10 session winter clubroom. Xmas meal; Decision to keep to preXmas , Post ride event on edge of Coventry , accessible to riders and non riders on the day. Venue TBD . Room to ourselves preferred. Mike Kings Hill Nursery?	Vicky to call out to all those 1st aid trained this year. All to Check out other options for Xmas meal.

7	Communications Activity group	AJ reports 50% increase in use in late April . GR reports upgrade needed Georg end Alan will work together to ensure no functions are lost. Logins to be sorted too. Zoom being explored for Subtitles etc. Sak, Mike Aston, Mags Aston and Nick Holloway to join group and look at website, Facebook, Bulletin WhatsApp, Instagram and their Strategic value Alan shared principle of collaborative groups without top heavy direction.	Alan is developing a working definition for Comms group .
8	Promotion and Publicity Activity Group	Ideas from AGM: Families event. Such an event recently held in leamington, and In Coventry . Martin has proposal re DR Bike event with WMP Park runners . Agreed funding for leaflets as required. Maybe gazebo and us Helping Jardine Cycles who have agreed to help Agreed to fund reprint of general leaflets if required Upto £30 Committee decided not to take part in Cyclefest at Motofest event. incongruence of unnecessary motor use on Ring road. Also no action on Godiva Festival this year.	Vicky to pass notes to On the Bike group Vicky and Martin meeting to progress on Bike Check Vicky to inform Richard-Smith CCC re Motofest
9	Campaigning and Advocacy Activity Group	George explained:- Advocacy: working for policy change in/with government . Campaigning: generating support and pressure from public audiences. The Birmingham group is called Pushbikes - they had a Zoom session with Adam Tranter and the councillor in charge of Birmingham highways which George attended. Mike attended Cycleways in Kenilworth, a very up beat meeting.	George and Mike together with Andrew Wigglesworth who attended the AGM, will liaise to develop this Activity Group
12	Date of next meeting	Officers group to meet in July Main committee to meet in August	Vicky to Inform all

WEDNESDAY 3rd May 2023