



MINUTES Coventry CTC Committee Meeting

27/05/2026 7.30 pm

Brid Reeves House

- 1)
 - a) **Attendance:** Dave Hearn (Chairman), Nigel Hickman, Alan Jelley, Brid Reeves, Bob Tinley, Sak Wathanasin
 - b) **Apologies:** Marina Friend, Michael Jaye, George Riches
- 2) **Minutes of last meeting and Matters arising:** Agreed
- 3) **Action Points from Last meeting:**
 - a) Earlsdon Wheelers Ionos fee Reduction. Feedback not yet received from George.
 - b) Under 16s Policy : This is a work in progress (Nigel and Marina)
 - c) 100k Planning. Dave confirmed that the new starting point for the 2026 100k is the City Arms pub in Earlsdon. Bike Parking maybe somewhat tight but manageable.
 - d) Online Booking System. Sak has linked the booking system to our online account for the purpose of CTC events. A discount code will be applied for all 100k event leaders and back markers.
- 4) **Update from Treasurer :** George provided the following written account :
 1. The form requesting transfer of £2500 to the Air Ambulance has been completed. Awaiting submission.
 1. The Financial Return to Cycling UK for 2025-26 has been signed by our auditor and Cycling UK has accepted it.
 2. The form requesting the change of signatories on our Coventry Building Society account (to Brid Reeves, Dave Hearn and George Riches) has been completed, apart from the signatures.
 3. Some thought has been given to:
 - improving the the format of the annual Financial Report for Coventry CTC
 - documenting the Treasurer's procedures. The ones in the treasurer's head as well as those in software.
 5. I transferred all our balance at Stripe to the Metro account. £15 less £2.43 charges.
 6. Financial Report: Little change from 31 March 2026.If you have any questions or comments, it may be best if you emailed them to me or the whole committee rather than delving into the detail at this evening's meeting.

Discussion: Bob discussed the need to consider replacing Robert Perkins as Auditor of Accounts, since he has resigned. Robert has approved this financial years' accounts. Dave Hearn formally asked Bob to make initial enquiries by placing an appeal/ advertisement in the weekly CTC Bulletin which has a wide reach in the local CTC community.

5) On the Bike Group:

a) Recruiting Ride Leaders Initiative: Following Bob's written appeal and Nigel's canvassing, four new ride leaders have been approved, David Kates, Peter Milton, Patrick Taggart and Gary Weston. The ride leaders spreadsheet is looking better. Nigel has circulated all current and new ride leaders with the new Ride Leader's handbook. He has also encouraged them to consider taking the Cycling UK online Ride Leaders course.

b) Managing Updated Cycling UK advice in the recently revised Ride Leaders Handbook:

~ Generic Risk Assessment: The group has e mailed Cycling UK to clarify the nature and requirement for these assessments on day to day club rides. It is currently unclear if one assessment can be applied to all rides or whether an assessment is required for each route. A reply had not been received at the time of the committee meeting.

~ Signing In Process: Following the OTB group discussion both Bob and Alan have designed an updated, online registration for club rides document, to include Telephone No., ICE contact telephone number, confidential disclosure of pertinent medical details and advice around cycling etiquette, bike maintenance and need to carry correct size inner tubes. The detail was not agreed, pending clarification from Cycling UK.

c) Re-defining Womens Rides:

Cycling UK have advised member clubs of the need to describe rides correctly, in view of the 2025 Supreme Court ruling on the legal definition of "sex". Marina, who is Womens Group leader has suggested that our current Wednesday Womens Rides fit the description of 'Inclusive' rides, as defined by Cycling UK. This means that the "ride is open to all, including biological women, trans women and non-binary people". Vicky Palethorpe and Brid also agree with this. The ride in the future will be known as an 'Inclusive Women - Focused' ride. Some discussion arose around being less definitive but the committee agreed to the suggested change.

d) Update on 2026 100K : Dave confirmed that the route is almost finalised and ready for promotion. Sak and Marina are working on this.

7) What's App Admins (Communications):

No current committee members are Admins for the Open Club Chat. Admins currently are Shona, Roy and Mags. It was proposed to add Nigel, Marina and Brid as admins. (Nigel to request).

8) Safeguarding: (Michael Jaye not present)

9) Meriden Memorial: Dave reported that the service went well but that numbers were down. He is hopeful that the presence of Melanie Roberts from Cycling UK will raise the event's profile, (including the recent article in Cycle Clips). It was acknowledged that Dave singlehandedly does enormous work to keep the event alive and that he is not given due credit or support from Cycling UK. Dave has taken on this task but there are concerns about how the event would be managed in the future. The ultimate responsibility likely belongs to the National organisation. Dave agreed to document the organisation process so that there is a template to follow in the future if necessary. There have been no volunteers for the role of Conservator.

10) AOB:

a) Alan asked why we don't consider a policy excluding Under 18s especially as so few choose to ride with us?

b) Bob expressed his appreciation for the gardening voucher, (presented to him on the occasion of his retirement as Chairman) which he has used to "go cordless"!

c) Keeping Veteran Cyclists engaged. Alan suggested keeping regular contact with vets and including them in club events where possible.

Meeting Closed 21.20 BR